

TEDxUTSC Application: Director of Sponsorships

2019 Executive Team | Deadline: August 1st, 2018 at 11:59 PM

Email all applications to info@tedxutsc.com attaching your résumé and completed application (PDF format preferred). Please title the application file name as follows: “Position_Name_Application”. Please title the resume file name as follows: “Position_Name_Resume”. Thanks!

TED is an internationally recognized symbol for ideas worth spreading and by applying to this position your fundamental task will be to embody that concept in all that you do. You will become a crucial member in one of the most zealous teams on campus as we work closely together to proudly represent the TEDx brand at UTSC.

You will have the exclusive experience in organizing one of the most influential events at this University as you collaborate with other idea generators such as yourself. We’re looking for someone who exudes confidence, dedication and above all, passion for the TED initiative. The unique qualities you bring to the team will help foster engagement within the UTSC community as you nurture ideas to life.

By joining the TEDxUTSC team, you are partaking in a long-lasting legacy—a mission to unite ideas worth spreading where *tomorrow is created*.

Job Description

As the Director of Sponsorships, you will lead the efforts in all funding and in-kind services related tasks for the Conference. You will become the expert in executing all the needed ins and outs for the day of the event and become the go-to person for all the minute details. We are looking for someone who is highly persuasive, transparent and detail-oriented.

Key Responsibilities:

- Procurement of funding from internal and External Sponsors (e.g. Microsoft, MaRS Innovation, CMA, Department of Student Life)
- Acquisition of in-kind goods and services for the Conference day
- Managing TEDxUTSC’s budget and ensuring members do not exceed the allocated amount
- Maintaining a positive and long-term relationship with the Sponsors and ensuring they are well represented for their support

Required Qualifications:

- Excellent interpersonal and persuasion skills
- Highly detail-oriented and organized
- Strong communication skills; ability to write professional reports and conduct effective presentations
- Previous sponsor relationship and financial management experience is an asset

Tell us about yourself

Contact Name: _____
 Email Address: _____
 Phone Number: _____

Academics Program Study: _____
 Current Year of Study: _____

Social Media Facebook: _____
 Twitter: _____

Please list out any commitments (i.e. work terms, extra curricular, etc.) you may be involved in for the coming year (beginning April 2014) and the duration of each commitment:

Please answer the following questions to allow us to better assess your candidacy for this position:

1. What enticed you to join TEDxUTSC? What aspirations would you have as Director of Sponsorships? Please name one goal and be specific.
2. Please describe a situation in which you experienced conflict within a work environment. How did you resolve it?
3. Describe a recent situation where you had to persuade a group or an individual to support an initiative you were involved with. How did you win them over and convince them to invest in your cause (can be monetary or non-monetary investment)?

****Attach your resume along with your complete application and send it to info@tedxutsc.com. Successful candidates will be contacted to book a time slot in the first week of August.**